

Personal Letter Of Instruction To Be Read Upon My Death

FROM: _____

TO: _____

1. Upon my death please contact the following persons:

NAME ADDRESS PHONE NUMBER

- 1.
- 2.
- 3.
- 4.
- 5.

2. The following papers are located in the following locations:

TYPE OF PAPERS LOCATION

1. Family Papers
2. Insurance Policies
3. Income Tax Data (Past & Present)
4. Automobile Papers
5. Real Estate (Home) Papers
6. Other Long Term Debts
7. Stocks or Other Investments
- 8.
- 9.

10.

3. I have the following bank accounts:

TYPE OF ACCOUNT ACCOUNT# LOCATION

1. Checking

2. Savings

3.

4.

4. It is my desire that my funeral arrangements be handled in the following manner:

5. My family lawyer is

located

at

6. My safe deposit box is located at

(If none, so state).

7. The following is a list of my credit cards and other accounts:

NAME LOCATION OF ACCOUNT

1.

2.

3.

4.

- 5..
- 6.
- 7.

8. If not attached to this letter, my original Last Will and Testament is located at

9. It is my understanding that my estate can expect the following survivor benefits from the following employers:

EMPLOYER LOCATION

- 1.
- 2.
- 3.
- 4.

10. Additional information that should be contained in this letter is as follows:

SIGNATURE

DATE

